

Special Conditions of Participation of InnoTrans 2024 - International Trade Fair for Transport Technology Innovative Components - Vehicles - Systems

September 24 - 27, 2024

§ 1 Event/Organizer

InnoTrans 2024 is an international trade fair for transport technology (innovative components, vehicles and systems) with a focus on rail transport technology. InnoTrans 2024 is organized by Messe Berlin GmbH ("MB") at the Berlin Exhibition Grounds.

§ 2 Dates

Duration of the event

September 24 – 27, 2024

Application deadline

September 22, 2023

Submitting the stand construction details for official approval

at the latest six weeks before the start of construction

Opening hours trade fair

September 24 - 26, 2024, 9:00 am - 6:00 pm

Trade visitors

September 27, 2024, 9:00 am - 4:00 pm

Trade visitors

September 24 - 26, 2024, 8:00 am - 7:00 pm

Exhibitors

September 27, 2024, 8:00 am - 5:00 pm

Exhibitors

Start of construction

September 17, 2024

End of construction

September 23, 2024 / 3:00 pm

(constructive)

September 23, 2024 / 6:00 pm

(decorative)

Start of Dismantling

September 27, 2024 / 4:00 pm

End of Dismantling

October 2, 2024 / 6:00 pm

Attention:

Restrictions on access to halls with direct track access (1.2b, 2.2b, 3.2a, 4.2a, hub27 and track area).

As the track exhibits have to be shunted into position before the start of InnoTrans, it will not be possible to drive vehicles up to the side of the hall with a direct siding during the period from

September 20 - 30, 2024. We ask for your understanding that the delivery and collection of large and particularly heavy exhibits must take place before or after this time.

§ 3 Participation Prices

3.1 The participation fee for 1 m² of exhibition space is

Row	EUR	300.00
Corner	EUR	320.00
Head	EUR	335.00
Block	EUR	345.00
Outdoor area	EUR	220.00
Track/Bus Display linear. m	EUR	220.00

From 200 m² of individual stand area, the row stand price applies to all stand types (this does not apply to stands in the halls with direct track access: 1.2, 2.2, 3.2, 4.2 and hub27). Each m² or part thereof will be charged in full.

In case of double-storey construction, EUR 145.00 will be charged per 1 m² of effective built-up area.

In case of late delivery after August 6, 2024, the upper floor will be charged with EUR 290.00 per m².

3.2 The minimum stand size is 12 m². If more space than reported is subsequently claimed and allocated, the additional amount must be paid immediately.

The participation price includes:

Stand space rental, general hall supervision and aisle cleaning as well as an energy flat rate (water & electricity consumption, heating, hall lighting). The participation fee for co-exhibitors is EUR 681.00.

- 3.3 An additional amount of EUR 0.60 per m² of exhibition space will be charged in accordance with the agreements with the Association of the German Trade Fair Industry (AUMA).
- 3.4 All price quotations are to be understood plus the legally applicable value added tax, unless the price quotation is explicitly stated as "including value added tax".

§ 4 Registration Fee

A registration fee of 25 % of the registered stand rental price will be charged for the services of MB arising from the exhibitor's registration (data collection, hall planning, etc.). The registration fee will be credited in full against the subsequent participation fee. If no subsequent participation agreement is concluded with the exhibitor, MB will invoice the exhibitor for the registration fee.

§ 5 Media-Package

5.1 With the Media Package, MB offers its exhibitors a package of selected marketing tools to optimize their participation in the trade fair and their presence on the market. The costs for the Media Package will be charged in the form of a mandatory contribution fee of EUR 1,200.00.

5.2 The listed services of the Media Package for co-exhibitors are included in the co-exhibitor fee. The exhibitor contribution fee and the co-exhibitor fees will be invoiced to the main exhibitor (stand tenant) by MB. The Media Package covers the exhibitor's media presentation at InnoTrans. It also includes the free provision of the InnoTrans Report and the offer to place advertisements at special rates in this medium. It also offers the opportunity to present the exhibitor's products as new products or world premieres (especially in the New Products Report).

5.3 In addition, job offers can be booked on InnoTrans PLUS. Co-exhibitors have the option of ordering the entire scope of services of the Media Package independently of the main exhibitor at a price of EUR 519.00 (upgrade).

The Media Package includes the following services:

5.3.1 InnoTrans PLUS

Participation in InnoTrans PLUS, the virtual trade fair for the transport industry, is possible for a period of two years starting with approval. However, participation ends at the latest when the data for InnoTrans 2026 is imported.

Compensation or other claims against the MB cannot be asserted in the event that the participant does not exhaust the two-year period, in particular in the event of shutdown prior to InnoTrans 2026. All data can be used within this period by the exhibitors or Co-exhibitors can be updated at any time.

Exhibitor

- Company portrait with logo display
- Company contact details
- Five basic entries in the product group directory
- Pictorial and textual presentation of up to three products of the exhibitor
- Link to the company's own homepage

Co-Exhibitor

- Company portrait with logo display
- Company contact details

For support with data entry and questions about InnoTrans PLUS is available by phone +49(0)30/3038-2500 or the service portal (<https://messeberlin.atlassian.net/servicedesk/customer/portal/1>), a free service hotline will be available to provide advice to all exhibitors.

5.3.2 InnoTrans-App

Optimized for smartphones and tablets, the InnoTrans app displays all exhibitor and product data stored on InnoTrans PLUS for the duration of the event.

Exhibitor

- Company portrait with logo display
- Company contact details
- Five basic entries in the product group directory
- Presentation of up to three products of the exhibitor
- Link to the company's own homepage Co-exhibitor
- Company portrait with logo display
- Company contact details

Co-Exhibitor

- Company portrait with logo display
- Company contact details

§ 6 Work and Exhibitor Passes

Exhibitors are entitled to exhibitor passes in the following numbers: up to 20 m² stand area 3 pieces

- for each additional completed 10 m² 1 piece each (double-storey areas excluded)
- Additional exhibitor passes can be purchased at a price of EUR 80.00 (incl. VAT).

§ 7 Stand Design/Appearance

Stand sides bordering on visitor aisles must be designed to be open throughout in order to document the open character of the event as an exhibition stand. The closed portion on one side of the aisle may therefore not exceed 30% and must be designed graphically on the aisle side.

§ 8 Equipment During Opening Hours

- 8.1 InnoTrans 2024 will end at 4:00 p.m. on Friday, 27.09.2024. If the exhibiting company violates this regulation, the organizer is entitled to demand a contractual penalty to be determined in accordance with the provisions of the ATB.
- 8.2 Furthermore, the MB reserves the right to no longer admit the company as an exhibitor at the subsequent event or points out that this infringement may have an impact on booth placement for future events.

§ 9 Rules of Order

- 9.1 The supervision of the halls and the outdoor area is carried out by the organizer.
- 9.2 The exhibitor is responsible for guarding and cleaning the individual stand. Parking space requests of the exhibitor on the exhibition grounds will be considered as far as possible, a claim to a (specific) parking space cannot be granted.
- 9.3 Unloading of goods from vehicles during the exhibition must be completed no later than half an hour before the start of the daily opening hours. Vehicles must leave the premises immediately after unloading. It is not allowed to sleep in caravans inside the exhibition area.

§ 10 Regulatory Approvals

The exhibitor is responsible for ensuring that the permits required for his and his representatives' activities on the stand or grounds are available and that the applicable trade law or police regulations are complied with. Any doubts that may exist must be clarified with the relevant authorities and, insofar as regulations under trade law are concerned, with the District Office of Charlottenburg von Berlin - Department of Economic Affairs.

§ 11 Messe Berlin General Terms and Conditions of Participation

In addition to these Special Conditions of Participation of InnoTrans 2024, the Messe Berlin General Terms and Conditions of Participation, any other event-specific Guidelines, the Technical Guidelines, the House Rules and the Fire Protection Regulations shall apply. If individual provisions contradict each other, the provisions of the Special Conditions of Participation of InnoTrans 2024, the event-specific Guidelines, the Technical Guidelines, the House Rules and the Fire Protection Regulations, Part A, shall take precedence over the Messe Berlin General Terms and Conditions of Participation in the order stated.